



~~April 21, 2022~~

MAY 2, 2022
WS

To Whom It May Concern
Office of the County Manager
3299 Tamiami Trail E, Building F, Suite 202,
Naples, FL 34112

SUBJECT: PROGRAM PERFORMANCE REPORT AND REIMBURSEMENT REQUEST: 10.1.21 - 12.31.21

Pursuant to the Agreement dated September 24, 2019 (PO#4500191269) between Collier County, Florida and the Partnership for Collier's Future Economy, please see our attached program performance report and reimbursement request. We are requesting reimbursement for \$23,385.42 for the period of October 1, 2021 through December 31, 2021.

The following deliverables have been met in accordance:

Deliverable 1: The Partnership initiatives have been maintained by Melanie Schmees, Director of Business and Economic Research, since March 1, 2019 to assume the objectives of the organization. Please see the attached documentation.

Deliverable 2: Assist in website collaboration. Please see attached documentation.

Deliverable 3: Progress toward 50 retention visits with Collier County businesses as evidenced by submitting a report listing businesses visited and date visited: 7 visits this quarter.

Deliverable 4: Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation. Please see attached documentation.

Deliverable 5: Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Please see attached documentation for quarterly economic update correspondence. Please see attached documentation.

Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. The progress and completion of this deliverable will be evidenced by membership and conference invoices. See attached documentation.

Sincerely,

Michael Dalby President & CEO
The Greater Naples Chamber of Commerce

EXHIBIT C
PROGRAM PERFORMANCE REPORT

ORGANIZATION: The Partnership for Collier's Future Economy Inc.

PROGRAM: Economic Development Services

REPORT PERIOD: October 1, 2021 THROUGH December 31, 2021

ACCOMPLISHMENTS:

Report No.	Deliverables
1. Submit on or before January 31, 2021, for the period of October 1, 2021, through December 31, 2021.	<p>Deliverable 1: Maintain a minimum PARTNERSHIP staff of one (1) full-time employee, with up to a 90-day grace period in the event of an employee separation occurrence. The progress and completion of this deliverable will be evidenced by providing the COUNTY with payroll reports, bank transaction reports, and IRS form 941. Please see attached documentation.</p> <p>Deliverable 2: Assist in website collaboration, including (a) response to inquiries from CollierEDO.org, (b) contribution to the monthly Collier EDO newsletter, and (c) assistance with website updates and management. The progress and completion of this deliverable will be evidenced by a quarterly analytics report and submission of draft newsletter content to the appropriate COUNTY contact. Please see attached documentation.</p> <p>Deliverable 3; Complete 50 retention visits with Collier County businesses. Retention visits are in-person visits to existing businesses in Collier County that assess the needs of the business and provide the business with information about resources available, as evidenced by submitting a report listing businesses visited and the date visited. 7 visits this quarter.</p> <p>Deliverable 4; Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation. Please see attached documentation.</p> <p>Deliverable 5; Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Please see attached documentation.</p> <p>Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. The progress and completion of this deliverable will be evidenced by membership and conference invoices. Please see attached documentation.</p>

EXHIBIT D
PAYMENT RECORD CHART FOR PARTNERSHIP
AGREEMENT

Budget Category	Annual Budget	Expenditures		Remaining Balance
		Current Request	YTD Request	
Deliverable 1: Salary (including benefits)	\$70,00.00	\$17,438.22	\$17,438.22	\$52,561.78
Deliverable 2 and 5: Website	\$10,000.00	\$2,500.00	\$2,500	\$7,500
Deliverable 3: Retention Visits	\$15,000.00	\$2,100	\$2,100	\$12,900
Deliverable 6: Conferences	\$5,000.00	\$1,347.2	\$1,347.2	\$3,625.8
Total	\$100,000.00	\$23,385.42	\$23,385.42	\$76,614.58



The Partnership For Collier's Future Economy
Contract Billing:

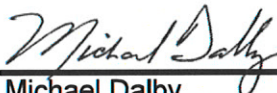
P.O. Number: 4500191269

Months of October-December 2021

Invoice # 063019

Wages	\$	17,438.22
Retention Visits (7 @ \$300.00)	\$	2,100.00
Conferences	\$	1,347.20
Website	\$	<u>2,500.00</u>
Total Invoice		<u><u>\$23,385.42</u></u>

This quarterly submission is in accordance with the contract between the Business and Economic Development Department and the Greater Naples Chamber of Commerce.



Michael Dalby
President and CEO



~~March 22, 2022~~ May 12, 2022

To Whom It May Concern
Office of the County Manager
3299 Tamiami Trail E, Building F, Suite 202,
Naples, FL 34112

SUBJECT: PROGRAM PERFORMANCE REPORT AND REIMBURSEMENT REQUEST: 1.1.2022-3.31.2022

Pursuant to the Agreement dated September 24, 2019 (PO#4500217624) between Collier County, Florida and the Partnership for Collier's Future Economy, please see our attached program performance report and reimbursement request. We are requesting reimbursement for **\$22,651.00** for the period of January, 1 2022 through March 31, 2022

The following deliverables have been met in accordance:

Deliverable 1: The Partnership initiatives have been maintained by Melanie Schmees, Director of Business and Economic Research, since March 1, 2019 to assume the objectives of the organization. Please see the attached documentation.

Deliverable 2: Assist in website collaboration. Please see attached documentation.

Deliverable 3: Progress toward 50 retention visits with Collier County businesses, a minimum of 10 per quarter, as evidenced by submitting a report listing businesses visited, date visited and assistance provided: 8 visits this quarter.

Deliverable 4: Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation or email summary. Please see attached documentation.

Deliverable 5: Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Please see attached documentation for quarterly economic update correspondence. Please see attached documentation.

Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Answer RFPs. The progress and completion of this deliverable will be evidenced by membership and conference invoices and email submissions of RFPs. Please see attached documentation.

Sincerely,

Michael Dalby President & CEO
The Greater Naples Chamber of Commerce

**EXHIBIT C
PROGRAM PERFORMANCE REPORT**

ORGANIZATION: The Partnership for Collier's Future Economy Inc.

PROGRAM: Economic Development Services

REPORT PERIOD: January 1, 2022 THROUGH March 31, 2022

ACCOMPLISHMENTS:

Report No.	Deliverables
1. Submit on or before April 30, 2022 for the period of January 1, 2022 through March 31, 2022	<p>Deliverable 1: Maintain a minimum PARTNERSHIP staff of one (1) full-time employee, with up to a 90-day grace period in the event of an employee separation occurrence. The progress and completion of this deliverable will be evidenced by providing the COUNTY with payroll reports, bank transaction reports, and IRS form 941. Please see attached documentation.</p> <p>Deliverable 2: Assist in website collaboration, including (a) response to inquiries from CollierEDO.org, (b) contribution to the monthly Collier EDO newsletter, and (c) assistance with website updates and management. The progress and completion of this deliverable will be evidenced by a quarterly analytics report and submission of draft newsletter content to the appropriate COUNTY contact. Please see attached documentation.</p> <p>Deliverable 3; Complete a minimum of 50 retention visits, a minimum of 10 per quarter, with Collier County businesses. Retention visits are in-person visits to existing businesses in Collier County that assess the needs of the business and provide the business with information about resources available, as evidenced by submitting a report listing businesses visited and the date visited, details of items discussed, referrals to governmental or other agencies, incentive requests and any other follow-up and/or assistance required. Information provided will maintain business confidentiality. Please see attached documentation.</p> <p>Deliverable 4; Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation and meeting minutes and/or summary. Please see attached documentation.</p> <p>Deliverable 5; Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Progress and completion will be evidenced by submission of the email invitation. Present to community groups and organizations on economic conditions evidenced by submission of email invitation and calendar acceptance to present and meeting minutes and/or summary, including attendees. Please see attached documentation.</p> <p>Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Provide coordination, information and direction that clearly articulates Collier County's economic development goals and objectives. The progress and completion of this deliverable will be evidenced by membership and conference invoices. Answer RFPs from the above entities on behalf of, and coordinated with, Collier County as evidenced by email submissions of RFPs. Please see attached documentation</p>

EXHIBIT D
PAYMENT RECORD CHART FOR PARTNERSHIP

AGREEMENT

Budget Category	Annual Budget	Expenditures		Remaining Balance
		Current Request	YTD Request	
Deliverable 1: Salary (including benefits)	\$70,00.00	\$17,438.22	\$17,438.22	\$52,561.78
Deliverable 2 and 5: Website	\$10,000.00	\$2,500.00	\$2,500	\$7,500
Deliverable 3: Retention Visits	\$15,000.00	\$2,400	\$2,400	\$12,600
Deliverable 6: Conferences	\$5,000.00	\$312.78	\$312.78	\$4,687.22
Total	\$100,000.00	\$22,651.00	\$22,651.00	\$77,349.00



The Partnership For Collier's Future Economy Contract Billing:

P.O. Number: 4500217624

Months of January-March
Invoice # 063019

Wages	\$	17,438.22
Retention Visits (8 @ \$300.00)	\$	2,400.00
Conferences	\$	312.78
Website	\$	<u>2,500.00</u>
Total Invoice		<u><u>\$22,651.00</u></u>

This quarterly submission is in accordance with the contract between the Business and Economic Development Department and the Greater Naples Chamber of Commerce.

Michael Dalby
President and CEO



August 25, 2022

To Whom It May Concern
Office of the County Manager
3299 Tamiami Trail E, Building F, Suite 202,
Naples, FL 34112

SUBJECT: PROGRAM PERFORMANCE REPORT AND REIMBURSEMENT REQUEST: 4.1.22 - 6.30.22

Pursuant to the Agreement PO: 4500217624 between Collier County, Florida and the Partnership for Collier's Future Economy, please see our attached program performance report and reimbursement request. We are requesting reimbursement for \$24,002.23 for the period of April 1, 2022 through June 30, 2022.

The following deliverables have been met in accordance:

Deliverable 1: The Partnership initiatives have been maintained by Melanie Schmees, Director of Business and Economic Research, since March 1, 2019 to assume the objectives of the organization. Please see the attached documentation.

Deliverable 2: Assist in website collaboration. Please see attached documentation.

Deliverable 3: Progress toward 50 retention visits with Collier County businesses, a minimum of 10 per quarter, as evidenced by submitting a report listing businesses visited, date visited and assistance provided: 10 visits this quarter.

Deliverable 4: Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation or email summary. Please see attached documentation.

Deliverable 5: Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Please see attached documentation for quarterly economic update correspondence. Please see attached documentation.

Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Answer RFPs. The progress and completion of this deliverable will be evidenced by membership and conference invoices and email submissions of RFPs. Please see attached

Sincerely,

Michael Dalby President & CEO
The Greater Naples Chamber of Commerce

EXHIBIT C
PROGRAM PERFORMANCE REPORT

ORGANIZATION: The Partnership for Collier's Future Economy Inc.

PROGRAM: Economic Development Services

REPORT PERIOD: April 1, 2022 THROUGH June 30, 2022

ACCOMPLISHMENTS:

Report No.	Deliverables
1. Submit on or before July 31, 2022, for the period of April 1, 2022, through June 30, 2022	<p>Deliverable 1: Maintain a minimum PARTNERSHIP staff of one (1) fulltime employee, with up to a 90-day grace period in the event of an employee se pa ration occurrence. The progress and completion of this deliverable will be evidenced by providing the COUNTY with payroll reports, bank transaction reports, and IRS form 941. Please see attached documentation.</p> <p>Deliverable 2: Assist in website collaboration, including (a) response to inquiries from CollierEDO.org, (b) contribution to the monthly Collier EDO newsletter, and (c) assistance with website updates and management. The progress and completion of this deliverable will be evidenced by a quarterly analytics report and submission of draft newsletter content to the appropriate COUNTY contact. Please see attached documentation.</p> <p>Deliverable 3; Complete a minimum of 50 retention visits, a minimum of 10 per quarter, with Collier County businesses. Retention visits are in person visits to existing businesses in Collier County that assess the needs of the business and provide the business with information about resources available, as evidenced by submitting a report listing businesses visited and the date visited, details of items discussed, referrals to governmental or other agencies, incentive requests and any other follow-up and/or assistance required. Information provided will maintain business confidentiality. Please see attached documentation.</p> <p>Deliverable 4; Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation and meeting minutes and/or summary. Please see attached documentation.</p> <p>Deliverable 5; Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Progress and completion will be evidenced by submission of the email invitation. Present to community groups and organizations on economic conditions evidenced by submission of email invitation and calendar acceptance to present and meeting minutes and/or summary, including attendees. Please see attached documentation.</p> <p>Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Provide coordination, information and direction that clearly articulates Collier County's economic development goals and objectives. The progress and completion of this deliverable will be evidenced by membership and conference invoices. Answer RFPs from the above entities on behalf of, and coordinated with, Collier County as evidenced by email submissions of RFPs. Please see attached documentation</p>

EXHIBIT D
PAYMENT RECORD CHART FOR PARTNERSHIP
AGREEMENT

Budget Category	Annual Budget	Expenditures		Remaining Balance
		Current Request	YTD Request	
Deliverable 1: Salary (including benefits)	\$70,00.00	\$17,438.22	\$34,876.44	\$35,123.56
Deliverable 2 and 5: Website	\$10,000.00	\$2,500.00	\$5,000.00	\$5,000.00
Deliverable 3: Retention Visits	\$15,000.00	\$3,000	\$5,400	\$9,600.00
Deliverable 6: Conferences	\$5,000.00	\$1,064.01	\$1,376.79	\$3,623.21
Total	\$100,000.00	\$24,002.23	\$46,653.23	\$53,346.77



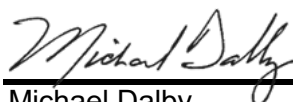
The Partnership For Collier's Future Economy Contract Billing:

P.O. Number: 4500217624

Months of April-June 2022

Wages	\$	17,438.22
Retention Visits (10 @ \$300.00)	\$	3,000.00
Conferences (FEDC and ULI)	\$	1,064.01
Website	\$	<u>2,500.00</u>
Total Invoice		<u><u>\$24,002.23</u></u>

This quarterly submission is in accordance with the contract between the Business and Economic Development Department and the Greater Naples Chamber of Commerce.



Michael Dalby
President and CEO



October 28, 2022

To Whom It May Concern
Office of the County Manager
3299 Tamiami Trail E, Building F, Suite 202,
Naples, FL 34112

SUBJECT: PROGRAM PERFORMANCE REPORT AND REIMBURSEMENT REQUEST: 7.1.2022-9.30.2022

Pursuant to the Agreement **PO#4500217624** between Collier County, Florida and the Partnership for Collier's Future Economy, please see our attached program performance report and reimbursement request. We are requesting reimbursement for **\$24,633.22** for the period of July 1, 2022 – September 30, 2022

The following deliverables have been met in accordance:

Deliverable 1: The Partnership initiatives have been maintained by Melanie Schmees, Director of Business and Economic Research, since March 1, 2019 to assume the objectives of the organization. Please see the attached documentation.

Deliverable 2: Assist in website collaboration. Please see attached documentation.

Deliverable 3: Progress toward 50 retention visits with Collier County businesses, a minimum of 10 per quarter, as evidenced by submitting a report listing businesses visited, date visited and assistance provided: please see attached documents

Deliverable 4: Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation or email summary. Please see attached documentation.

Deliverable 5: Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Please see attached documentation for quarterly economic update correspondence. Please see attached documentation.

Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Answer RFPs. The progress and completion of this deliverable will be evidenced by membership and conference invoices and email submissions of RFPs. Please see attached documentation.

Sincerely,

Michael Dalby President & CEO
The Greater Naples Chamber of Commerce

EXHIBIT C

PROGRAM PERFORMANCE REPORT

ORGANIZATION: The Partnership for Collier's Future Economy Inc.

PROGRAM: Economic Development Services

REPORT PERIOD: July 1, 2022 THROUGH October 30, 2022

ACCOMPLISHMENTS:

Report No.	Deliverables
1. Submit on or before October 31, 2022 for the period of July 1, 2022 through September 30, 2022	<p>Deliverable 1: Maintain a minimum PARTNERSHIP staff of one (1) full-time employee, with up to a 90-day grace period in the event of an employee se pa ration occurrence. The progress and completion of this deliverable will be evidenced by providing the COUNTY with payroll reports, bank transaction reports, and IRS form 941. Please see attached documentation.</p> <p>Deliverable 2: Assist in website collaboration, including (a) response to inquiries from CollierEDO.org, (b) contribution to the monthly Collier EDO newsletter, and (c) assistance with website updates and management. The progress and completion of this deliverable will be evidenced by a quarterly analytics report and submission of draft newsletter content to the appropriate COUNTY contact. Please see attached documentation.</p> <p>Deliverable 3; Complete a minimum of 50 retention visits, a minimum of 10 per quarter, with Collier County businesses. Retention visits are in-person visits to existing businesses in Collier County that assess the needs of the business and provide the business with information about resources available, as evidenced by submitting a report listing businesses visited and the date visited, details of items discussed, referrals to governmental or other agencies, incentive requests and any other follow-up and/or assistance required. Information provided will maintain business confidentiality. Please see attached documentation.</p> <p>Deliverable 4; Coordinate monthly with County Staff on economic development activities and schedule a monthly telephone conference with the Director of Collier County's Office of Business & Economic development. Progress and completion of this deliverable will be evidenced by submission of the email invitation and meeting minutes and/or summary. Please see attached documentation.</p> <p>Deliverable 5; Provide a quarterly economic update to County Commissioners and organize an annual meeting providing an annual economic update. Progress and completion will be evidenced by submission of the email invitation. Present to community groups and organizations on economic conditions evidenced by submission of email invitation and calendar acceptance to present and meeting minutes and/or summary, including attendees. Please see attached documentation.</p> <p>Deliverable 6: Maintain membership to applicable economic development partner organizations including Florida Economic Development Council, Enterprise Florida and Florida Power and Light. Attend annual meetings and applicable conferences and as a representative of Collier County. Provide coordination, information and direction that clearly articulates Collier County's economic development goals and objectives. The progress and completion of this deliverable will be evidenced by membership and conference invoices. Answer RFPs from the above entities on behalf of, and coordinated with, Collier County as evidenced by email submissions of RFPs. Please see attached documentation</p>

EXHIBIT D

PAYMENT RECORD CHART FOR PARTNERSHIP AGREEMENT

Budget Category	Annual Budget	Expenditures		Remaining Balance
		Current Request	YTD Request	
Deliverable 1: Salary (including benefits)	\$70,00.00	\$17,438.22	\$52,314.66	\$17,685.32
Deliverable 2 and 5: Website	\$10,000.00	\$2,500.00	\$7,500	\$2,500
Deliverable 3: Retention Visits	\$15,000.00	\$3,900	\$9,300	\$5,700
Deliverable 6: Conferences	\$5,000.00	\$795.00	\$1,107.78	\$3,892.22
Total	\$100,000.00	\$24,633.22	\$70,222.44	\$29,777.56

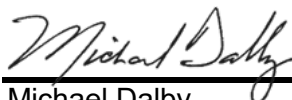


The Partnership For Collier's Future Economy Contract Billing:

Months of July-Sept 2022

Wages	\$	17,438.22
Retention Visits (13 @ \$300.00)	\$	3,900.00
Conferences (IEDC)	\$	795.00
Website	\$	2,500.00
Total Invoice		<u>\$24,633.22</u>

This quarterly submission is in accordance with the contract between the Business and Economic Development Department and the Greater Naples Chamber of Commerce.



Michael Dalby
President and CEO